



## **Medical Conditions Policy**

### **Aim**

This policy has been devised to ensure the appropriate management of medical conditions including (but not limited to) asthma, diabetes, or a diagnosis that a child is at risk of anaphylaxis.

The nominated supervisor, staff and volunteers of Kangaroo Valley Preschool will be informed of any practices in relation to the management of the above medical conditions.

(Taken from clause 90 of the Education and Care Services National Regulation)

### **Implementation:**

- Upon enrolment, families are required to supply information regarding their child's health on the enrolment form. In particular the following health conditions are noted:
  - Allergies
  - Anaphylaxis
  - Asthma

The enrolment form also has space to notify of any other known medical conditions.

An up to date health management plan or letter from the child's doctor outlining procedures for assisting the child is requested to be provided if necessary.

- The nominated supervisor, staff and volunteers of the service must be aware of any medical conditions of any child enrolled at the service. They must also be aware of the medical management plans that need to be followed relating to the child's specific health care need, allergy or relevant medical condition. The nominated supervisor will also consult with the parents to develop a risk minimising plan.

A risk minimising plan will include:

- Ways that any risk relating to the child's specific health care need, allergy or relevant medical condition can be minimised.
- Practices and procedures for safe food handling, preparation, consumption and service of food. (If relevant)



- Practices and procedures to ensure parents are notified of any known allergens that pose a risk to a child and strategies for minimising the risks
- A picture of the child to ensure all staff and volunteers can clearly identify the child.

In consultation with the parents of the child, the child may also be required to wear a form of identification (such as an allergy bracelet) to ensure they can clearly be identified in the case of an emergency. Further, parents will be informed that the child will be unable to attend the service without the medication prescribed by the child's medical practitioner in relation to the child's specific health care need, allergy or relevant medical condition.

All staff and volunteers will be shown where the medical management plans for all children who have a specific health care need, allergy or relevant medical condition are displayed as well as the location of the child's medication.

A folder will be allocated to each child who has a specific health care need, allergy or relevant medical condition. The folder will include; the medical management plan, risk minimising plan and the medical conditions policy. Staff and volunteers will be informed of these folders and their locations. Parents of the child can also use these folders to communicate any changes to the medical management plan and the risk minimising plan. Parents will be informed on enrolment of the way in which they can communicate these changes, verbally, in writing or use of the folder.

Kangaroo Valley Preschool does not permit the self-administration of medication by children.

### **References:**

[www.wagachildcare.com.au/downloads](http://www.wagachildcare.com.au/downloads)

Education and Care Services National Regulations 2011.